

Angela R. Flowers - Graphic Designer & Web Developer

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[Portfolio Website](#)

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Career Objective

To enjoy freelance and consultant jobs while helping grow businesses.

Summary of Qualifications

- Freelance Graphic Designer – Flyers, business cards and/or brochures for clients
- Create graphics including icons and logos using Photoshop & Illustrator
- Design for print publications and websites
- Proficient in most commonly used computer design applications
- Communicate exceedingly well with clients and meet deadlines.
- Create logo and advertising layouts; design newsletters; produce business cards
- Develop and design new web interfaces, layouts and site graphics
- Create and design and test web sites for sales as well as demonstration purposes
- Possess technical knowledge of HTML programming and CSS coding
- intranet/Internet for websites utilizing DreamWeaver, HTML, Flash & Photoshop
- Facilitate training on the use of program such as Fireworks and DreamWeaver.
- Copywriter, proofreading, website editing

Software Knowledge

Dreamweaver, FTP, Excel, Flash, HTML, CSS, Illustrator, Photoshop, PowerPoint, QuarkXpress/InDesign, MS Office Suite 2013, WINDOWS 7, 8, 10

Education

ACOT - Criminal Justice - Department of Veteran Affairs - Canoga Park, CA

Graphics & Web Development - ICDC College, Los Angeles CA

Workers' Compensation Claims Examiner - Insurance Education Association

Professional Legal Secretary - University of California, Santa Cruz

Employment History

10/08 - present	Freelance G&W Design	Various Cities USA
4/12 - 10/12	Asst. Prof. G&W Design,	ICDC College, Hollywood, CA
10/11 - 3/12	Dispatcher/Customer Svc.	LaFleur Limousine, Gardena, CA
10/10 - 1/11	Sales Representative	LaunchPad Comm., Inglewood CA
5/10 - 9/10	Resident Assistant/CS	Jenesse Center, Inglewood CA
4/07 - 10/08	Office Manager	Los Angeles Times, Santa Monica, CA
2/06 - 4/07	Administrative Asst. /CS	Adecco Employment, Pasadena, CA
2/06 - 1/07	Legal Assistant/CS	L/O Martin F. Goldman, Santa Monica, CA
11/05 - 2/06	Legal Assistant/CS	L/O Brachfeld & Assoc., Torrance CA
3/05 - 3/06	Legal Assistant/CS	L/O of Harris & Zide, Pasadena CA
1/04 - 3/05	Customer Service	The Westin, Pasadena CA